

General Printing of Orders

To ensure the printing of a judge's signature in an order (PDF), the following steps must be taken if using version 5, 6 or 7 of Adobe Acrobat.

For users of Adobe Acrobat 5.0, the following steps must be taken. Select Edit, Preferences, General and select Comments. Click or place a check next to the Print Comment Pop-Ups and select the OK button.

Preferences	
Accessibility Comments Preferences Batch Processing Eont: Color Management Eont: Comments Font Size: Digital Signatures Font Size: Digital Signatures Pop-up Opacity: Display Extract Images Forms Image: Pop-up Opacity: Full Screen Automatically Open Note Pop-up Identity Automatically Open Other Comment Pop-ups JavaScript Automatically Open Pop-ups on Mouse Over Layout Grid Show Comment Sequence Numbers Options Always Use Identity for Author Paper Capture Always Use Identity for Author Search Frint Comment Pop-ups	

In Adobe Acrobat 6, after the order is displayed on your screen, click print and the print dialog box appears. Near the bottom of the box, change the Print What selection to Documents and Comments. Click OK to start printing.

Print	?	ĸ
Printer Name: Adobe PDF Status: Default printer; Ready Type: Adobe PDF Converter	Properties Print to <u>f</u> ile	
Print Range • All • Current view • Current page • Pages from: 1 • Subset: All pages in range • Page Handling • Copies: 1 • Page Scaling: Shrink large pages • Auto-Botate and Center • Choose Paper Source by PDF page size	Martine State 8.5 Martine State State Martine State <td></td>	
Print What: Document and comments Printing Lips Advanced	Units: Inches Zoom: 100%	

In Adobe Acrobat 7, after the order is displayed on your screen, click print and the print dialog box appears. Near the top right corner of the box, change the Comments and Forms to Documents and Markups. Click OK to start printing.

Print	?×
Printer Name: \\FLMB-TAMPA-M1\FLMB-PF16S1 Status: Ready Type: Xerox Document Centre 432	Properties Comments and Forms: Document and Markups
Print Range Image Image <td>Preview K 8.5 X 11 11 11 11 11 11 10 11 11 10 10</td>	Preview K 8.5 X 11 11 11 11 11 11 10 11 11 10 10
 Print to file Print color as black 	Units: Inches Zoom: 94%
Printing Tips Advanced	OK Cancel