



UNITED STATES BANKRUPTCY COURT  
MIDDLE DISTRICT OF FLORIDA



August 23, 2004

ANNOUNCEMENT

NEW CM/ECF INTERNET CREDIT CARD PAYMENT PROGRAM

On September 1, 2004, the Middle District of Florida will be switching to a new internet fee collection program called Pay.gov. The Internet Payment History and Internet Payments Due reports under the Utilities tab in CM/ECF will not change.

The payment process under Pay.gov is four steps.

Step 1

When you are ready to pay your filing fees, click the Pay Now button.

Electronic Payment - Microsoft Internet Explorer

Summary of current charges:

Date Incurred	Description	Amount
2004-08-04 13:15:40	Motion for Relief From Stay(8:04-bk-00298-ALP) [motion,mrlfsty] ( 150.00)	\$ 150.00
2004-08-04 13:16:19	Amended/Amendment to Schedule D, E, or F (Fee)(8:04-bk-00298-ALP) [misc,amdscha] ( 26.00)	\$ 26.00
2004-08-04 13:17:08	Chapter 13 Voluntary Petition, Schedules and Statements - Case Upload(6:04-bk-00011) [caseupld,1305u] ( 194.00)	\$ 194.00
		<b>Total: \$ 370.00</b>

Pay Now      Continue Filing

## Step 2

The first payment screen displays. Note the fields marked with a red asterisk. These fields are mandatory. Your name, street address and zip code are automatically filled in based on the information in your ECF account. It is not necessary for you to add your city and state unless you prefer this information to appear in your confirmation receipt.

Select the card type from the drop down list.

Enter your credit card number.

The security code is not required but can be used to provide internal control of your credit card. The transaction will fail if the correct security code from the back of the card is not entered.

Select the card's expiration month from the drop down list. Key in the expiration year. Verify the amount being paid and click Continue.

**Pay.Gov - Enter Payment Information - Microsoft Internet Explorer**

[Notices & Agreement](#)

### Enter Payment Information

Cardholder Name:	Connie Delamater *
Address:	801 N. Florida Avenue *
Address 2:	
City:	
State:	-- OR -- Province / Region / County:
Country:	
(Instead of state, if necessary)	
Zip Code:	33602 *
Card Type:	Visa *
Card Number:	*
Security Code:	
Expiration Date:	/ *
Payment Amount:	\$370.00 *

A card authorization must be received before midnight Eastern Time if payment is to occur as early as the next day. If the U.S. Treasury Department's designated depository is closed on a scheduled payment date (including weekends and some holidays), the payment will occur the next day the depository is open.

#### Plastic Card Payment Steps

1. Select Payment Type
- 2. Enter Payment Information**
3. Authorize Payment / Payment Summary
4. Payment Confirmation

### Step 3

On the second payment screen, verify the information and then click the Authorization box.

If you would like to receive a confirmation e-mail, key in your e-mail address in both fields. Please note: In testing we have found that certain keystrokes, such as hitting the enter key twice, will cause you to receive duplicate confirmation e-mails even though you have only made one payment. Pay.gov is working to correct this error. Best practice is to click the Continue button with your mouse.

Pay.Gov - Payment Summary and Authorization - Microsoft Internet Explorer

Notices & Agreement

### Payment Summary and Authorization

Cardholder Name:	Connie Delamater
Address:	801 N. Florida Avenue
Address 2:	
City:	
State:	
Country:	
Zip Code:	33602
Card Type:	Visa
Card Number:	*****1111
Expiration Date:	4 / 2007
Payment Amount:	\$370.00
Current Date and Time:	08/04/2004 01:24 PM

**Authorization\*** I authorize a charge to my card account for the above amount in accordance with my card issuer agreement.

**Confirmation Receipt Request**  
To have a confirmation email sent to you upon completion of this transaction, provide an email address and confirmation below.

Email Address:

Re-enter Email Address to Confirm:

Press the "Make Payment" button only once. Pressing this button more than once could result in multiple transactions.

### Plastic Card Payment Steps

1. Select Payment Type
2. Enter Payment Information
3. **Authorize Payment / Payment Summary**
4. Payment Confirmation

#### Step 4

A completed transaction screen displays. You can print this screen and use to reconcile the transaction with your Internet Payments History report (the same information is provided in the confirmation e-mail). Click on the Close Window button when you are finished.

