

United States Bankruptcy Court

Middle District of Florida
George C. Young United States Federal Building and Courthouse
400 West Washington Street
Orlando, Florida 32801

FALL JUDICIAL INTERNSHIP ANNOUNCEMENT

Position: Federal Judicial Intern

Location: Orlando, Florida

Application Deadline: Must be received by **November 16, 2018**

Start Date: February 4, 2019 – (Flexible)

End Date: April 5, 2019 – (Flexible)

Position Overview

The United States Bankruptcy Judges for the Middle District of Florida, Orlando Division, are currently accepting applications to fill two intern positions for the Spring 2019 semester. The internship will begin with a short orientation and training period at the start of the internship in February. You will conduct legal research, help prepare case research, and draft memoranda for the judge at the direction of the judge's law clerk. You will also observe hearings and trials held before our judges, meet with a representative of the United States Trustee's office, observe a § 341 meeting of creditors, and participate in training and networking events hosted by local bar associations.

Candidates must have taken a bankruptcy course or be currently enrolled in a bankruptcy course to be considered for this position.

Important Information

- This internship is **unpaid**. The court cannot reimburse any travel, living, parking, or other internship-related expenses.
- If you are selected, you will be required to submit fingerprints and undergo an FBI criminal background check prior to the start of the internship.
- Interns, externs and other court volunteers must abide by The Code of Conduct for Judicial Employees and are prohibited from receiving a salary, any supplementation of salary, a salary advance, a stipend, or employee benefits from an attorney or law firm during the externship. See www.uscourts.gov/rules-policies for a complete copy.

How to Apply

Submit a cover letter, resume, and a short writing sample. **Please indicate in your cover letter if you have taken bankruptcy or will take bankruptcy.** Submit your application on or before the deadline, **November 16, 2018**, by email (law_clerk_orl@flmb.uscourts.gov) as a PDF file or mail to:

Danielle Merola
United States Bankruptcy Court
Middle District of Florida
400 West Washington Street, Suite 5100
Orlando, Florida 32801