

United States Bankruptcy Court

Middle District of Florida
George C. Young United States Federal Building and Courthouse
400 West Washington Street
Orlando, Florida 32801

SPRING JUDICIAL INTERNSHIP ANNOUNCEMENT

Position: Federal Judicial Intern

Location: Orlando, Florida

Application Deadline: **November 15, 2023**

Start Date: January 2024 – (Flexible)

End Date: April 2024 – (Flexible)

Position Overview

The United States Bankruptcy Court for the Middle District of Florida, Orlando Division, is currently accepting applications to fill one (1) intern position for the Spring 2024 semester. The internship will begin with a short orientation and training period. You will conduct legal research, help prepare case research, and draft memoranda or orders for the judges at the direction of the judges' law clerk. You will also observe bankruptcy hearings and trials.

Applicants should be proficient in Word and Westlaw/LexisNexis. Although not required, preference will be given to applicants who have completed a bankruptcy course.

Important Information

- This internship is **unpaid**. The court cannot reimburse any travel, living, parking, or other internship-related expenses.
- The internship is in-person.
- If you are selected, you will be required to undergo an FBI criminal background check prior to the start of the internship.
- Interns, externs, and other court volunteers must abide by [The Code of Conduct for Judicial Employees](#) and are prohibited from receiving a salary, any supplementation of salary, a salary advance, a stipend, or employee benefits from an attorney or law firm during the internship. Visit [Rules and Policies](#) for additional information on Judiciary policy.

How to Apply

Submit a cover letter, resume, law school transcript and a short writing sample to Jeanne_Kraft@fmb.uscourts.gov on or before the deadline, **November 15, 2023**. **Your cover letter should provide any relevant courses you have taken, such as bankruptcy or secured transactions.**