

To be abrogated and migrated to Local Rule 1001-2 Case Management and Electronic Case Filing System – CM/ECF.

Rule 9011-4

SIGNATURES

(a) ***Signature Blocks.*** The signature block of every pleading and other paper, except Proofs of Service as described in section (e) of this rule, filed on behalf of a party represented by counsel shall include, in addition to full compliance with Fed. R. Bankr. P. 9011, the attorney's state bar registration number, a working Internet email address, and a telephone number.

(b) ***CM/ECF User Login and Password Serve as Signature.*** The name of the Electronic Filing User under whose login and password the document is submitted shall be preceded by "/s/" typed in the space where the signature would otherwise appear. The user login and password required to submit documents via the Electronic Filing System serve as the Electronic Filing User's signature on all electronic documents filed with the Court. They also serve as a signature for purposes of Fed. R. Bankr. P. 9011, the Federal Rules of Bankruptcy Procedure, the Local Rules, and for any other purpose for which a signature is required in connection with proceedings before the Court.

(c) ***Restriction on Use of User Login and Password.*** No Electronic Filing User or other person may knowingly permit or cause to permit an Electronic Filing User's password to be used by anyone other than an authorized agent of the Electronic Filing User. An attorney is not permitted to use another attorney's password to file a paper with the Court using CM/ECF. An Electronic Filing User agrees to protect the security of the Electronic Filing User's login and password and shall immediately notify the Clerk if the security of their password has been compromised. An Electronic Filing User may be subject to sanctions for failure to comply with this provision.

(d) ***Papers Requiring More Than One Signature.*** Electronically filed papers requiring signatures of more than one party shall be filed:

(1) by submitting a scanned paper containing all necessary signatures;

(2) by including an attestation by the filing attorney that concurrence in the filing of the paper has been obtained from each of the other signatories. The filing attorney's attestation may be included after the signature block of the additional signatory or may take the form of a declaration attached to the paper. An acceptable form of attestation is:

"Filer's Attestation: Pursuant to Local Rule 9011-4(d) regarding signatures, [name of filing attorney] attests that concurrence in the filing of this paper has been obtained.";
or

(3) in any other manner approved by the Court.

(e) ***Proofs of Service.*** Proofs of Service executed by a non-lawyer in compliance with Local Rule 9013-1 shall be filed by the attorney for the party on whose behalf service is made by filing a scanned copy of the original signature page via CM/ECF.

(f) ***Documents to Be Made Available.*** On request, the Electronic Filing User shall provide original documents for review to the Court, the Office of the United States Trustee, or any party in interest as ordered by the Court.

Notes of Advisory Committee

2015 Amendment

The amendment to section (a) requires attorneys to include their telephone number in their signature block and eliminates the requirement that they include their fax number. This amendment is effective July 1, 2015.

2014 Amendment

This amendment adds section (d)(2), which authorizes an attorney to file a paper containing the electronic signature of another party by attesting that the party has concurred in the filing of the paper. This amendment is effective July 1, 2014.