



Michigan State University and the National Conference of Bankruptcy Clerks Partner to Offer Judicial Administration Certificate and Degree Opportunities

The **National Conference of Bankruptcy Clerks** (NCBC) has partnered with Michigan State University (MSU) to offer university approved courses in judicial administration that can be completed through NCBC conferences. These courses are based on the NACM core competencies and organized in a curriculum that, when completed, can result in certificates and/or a masters of science degree specializing in judicial administration. The courses being offered in St. Petersburg, Florida are **purposes and responsibilities of courts, human resources management, and leadership.**

MSU Orientation Session

Topic	Faculty	Dates/Times Offered
MSU Orientation Session	Maureen E. Conner	Mon, June 29th @ 8:00 am-8:30 am

MSU Judicial Administration Program Graduation Ceremony

Topic	Date/Time
MSU Judicial Administration Program Graduation Ceremony	Tue, June 30th @ 10:00 am-11:15 am

PRECONFERENCE: Purposes and Responsibilities of Courts REQUIRED Course Sessions

Students *must* attend all of the following *required* sessions in order to receive course contact hour credit for the **Purposes and Responsibilities of Courts** course (**6.0 contact hours**). Session information is as follows:

Topic	Faculty	Dates/Times Offered
Purposes and Responsibilities of Courts (required)	Andrea Henson-Armstrong	Mon, June 29th @ 8:30 am-4:00 pm

PRECONFERENCE: Human Resources Management REQUIRED Course Sessions

This alternative is being offered for attendees who have already completed Purposes and Responsibilities and are on a path to graduate in 2010. HR will repeat in 2011.

Students *must* attend all of the following *required* sessions in order to receive course contact hour credit for the **Human Resources Management** course (**6.0 contact hours**). Session information is as follows:

Topic	Faculty	Dates/Times Offered
Human Resources Management (required)	Terry Curry	Mon, June 29th @ 8:30 am-4:00 pm



Leadership REQUIRED Course Sessions

Students *must* attend all of the following *required* sessions in order to receive course contact hour credit for the **Leadership** course (**6.5 contact hours**). Session information is as follows:

Topic	Faculty	Dates/Times Offered
Creating Magic: 10 Common Sense Leadership Strategies From a Life at Disney (required)	Lee Cockerell, Executive Vice President (Retired), Walk Disney World Resorts	TUE , June 30 th @ 1:30 am–3:30 pm
Comparing Leadership Styles of James T. Kirk and Jean Luc Picard (Star Trek) (required)	Bob Fagan Judy Roberts	Wed , July 1 st @ 8:30 am–10:00 am
Creating a Great Place to Work (required)	Marilyn Vernon	Thu , July 2 nd @ 8:30 am–10:00 am
Countdown to Teamwork - An Inspirational and Motivational Teamwork Program (required)	Mike Mullane	Thu , July 2 nd @ 10:15 am–11:45 pm

Course Attendance Requirements, Enrollment, and Payment Instructions

1. Attend all the required sessions listed above in order to receive course contact hour credit for the **Purposes and Responsibilities of Courts** course (6.0 contact hours) and/or
2. Attend all the required sessions listed above in order to receive course contact hour credit for the **Human Resources Management** course (6.0 contact hours) and/or
3. Attend all the required sessions listed above in order to receive course contact hour credit for the **Leadership** course (6.5 contact hours).
4. Verify attendance by completing the attendance form/s, obtain the required signature after each session and submit the form/s to the monitor immediately after course completion with the MSU course evaluation.
5. Students may pay course fees (check payable to MSU) at or after the conference. Course fees are \$10 per contact hour (Purposes and Responsibilities of Courts only, \$60); (Human Resources Management only, \$60); (Leadership only, \$65); (Purposes and Responsibilities of Courts + Leadership, \$125)
6. New students must complete a simple application (with an application \$15 fee) which may be submitted before, at, or after the conference with the course fee(s).

Student Advising Appointments

Student advising will be available before the conference by contacting Sharon George by phone or email.

Contact Information

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