



## **Procedure Manual Committee Update**

The Procedure Manual Committee would like to thank all who participated in the recent survey to improve the function and content of the Court's procedure manual. The survey revealed several areas that we can enhance, such as providing users with a summary of the updates to the procedure manual. The Committee will discuss the survey results and formulate a plan to implement many suggestions received from our users.

The next substantive update to the procedure manual will occur in mid to late July. This update will include:

- revised Local Rule references in all existing procedures;
- a procedure for Motions for and to Vacate Wage Deduction Orders;
- a sample form for an Order Granting Motion to Determine Adequate Assurance of Payment of Utility Services, or, in the Alternative, Establish the Procedure for Determining Adequate Protection;
- a sample form for an Order Vacating Wage Deduction Order;
- content updates to nine (9) existing procedures; and
- a new category titled: Utility Procedures.
  - ❖ **Note:** The Utility Procedures category will house all procedures without a CM/ECF event associated with it.

As a reminder, the Procedure Manual Committee can be reached via email at [FLMB\\_Procedures@flmb.uscourts.gov](mailto:FLMB_Procedures@flmb.uscourts.gov) to answer questions or to consider any suggestions for new procedures. Responses to inquiries are generally returned within 48 hours.