Digital Audio Files of Proceedings Now Available via PACER

Registered PACER users can now request immediate access to digital audio recordings of court proceedings before Judge Jennemann. Users can download a copy of the digital audio file, share it with their clients, and keep it for future reference or use in drafting orders or other pleadings. The cost is \$2.40 per download (the same cost as a 30-page download).

Judge Jennemann (or any other presiding judge) has the sole discretion to provide PACER access to the digital audio file of a court proceeding. The Court will "tag" certain hearing for audio access without a request. Parties also may request, in open court, to have a proceeding designated as available for PACER access; **filing a motion is not necessary**. The Court typically will deny any request to provide PACER access to audio files of cases heard on large, multi-case dockets (i.e., Preliminary Hearings on Motions for Relief from Stay, Chapter 13 Confirmation hearings, etc...).

System Requirements:

- 1) A current PACER registration
- 2) Adobe Acrobat or Adobe Reader version 7 or greater
- 3) Windows Media Player (for .mp3 file playback)

Accessing the Digital Audio File:

- 1) From the PACER home page, select the "Reports" Menu
- 2) While in the "Reports" menu, select "Docket Report" from the "Case Information Reports" subheading.
- 3) Enter the appropriate case number and click "Run Report".
- 4) Select the docket entry titled,"PDF with Attached Audio File..." with the date and time that corresponds with that of the proceeding by clicking on the docket entry number.



5) A PDF file with general information on the proceeding (i.e., date, time, length of hearing) will appear on-screen.



- 6) Click on the "Attachments" tab located on the lower left-hand border of the PDF file. A new section will open displaying the name of the audio file.
- 7) Click on the audio file. You will note that the "Open" button becomes clickable.

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8) Click the Open button. Your computer will open an instance of Windows Media Player and commence download and audio playback.

Frequently Asked Questions

Q: How do I know if a hearing was selected for PACER access?

A: Review the Proceeding Memo of the hearing. Under the "Ruling" section, the first line will read: "TAGGED FOR AUDIO ACCESS."

Q: The Proceeding Memo indicates "TAGGED FOR AUDIO ACCESS", but I don't see a PDF file. Is there a problem?

A: No, it takes approximately 48 business hours for audio files to be made available on PACER. If you return in 2 days and do not see the file, please contact Judge Jennemann's Courtroom Administrator, Dan Muñoz at (407)648-6906.

Q: I opened the audio file but I don't hear anything. Is the file damaged?

A: The file is not damaged. This is common for cases that are first on a given docket. Audio recording starts before Court is called into session. Therefore, the "dead space" is simply the silence before the case is called. Fast forwarding to a later portion of the file audio should remedy this issue.

Q: Do I still have access to CD's or transcripts of court proceedings?

A: Yes, CD and transcription services will proceed under their current guidelines.