

Application for Payment of Filing Fees in Installments

Docketing Event

Bankruptcy > Motions/Applications/Objections > Application to Pay Filing Fee in Installments

Negative Notice: N/A

Accompanying Orders: N/A

Code and Rule References

[Fed. R. Bankr. P. 1006](#)

[Official Form B103A \(Application to Pay Filing Fee in Installments\)](#)

Fee: N/A

Applicable Chapters: 7, 11, 12, and 13

Implemented: 2/9/2016

Last Revision: 1/23/2018 9:59:54 AM

Description

The Federal Rules of Bankruptcy Procedure allow the filing fee to be paid in up to four installments. An individual debtor may file a signed application stating that he or she is unable to pay the filing fee except in installments. Corporations, partnerships, or any other non-individual entities may not pay filing fees in installments. If the application is approved, the final installment must be paid no more than 120 days from the filing of the petition. That deadline can be extended to 180 days from the petition date if the debtor files a motion with the Court and demonstrates cause.

The Court allows debtors to make three installment payments over a 90-day period in addition to the initial payment at the time of filing. The Court has set suggested (but not mandatory) initial payment amounts for each Chapter. The suggested initial payments are \$110 for a Chapter 7, \$742 for a Chapter 11, \$110 for a Chapter 12, and \$100 for a Chapter 13.

Filing Checklist

Review case and application to determine if:

- ☐ The debtor is an individual (not a corporation, partnership, or non-individual entity);
- ☐ Application is signed by the debtor and attorney;
- ☐ Application is filed on a current form (December 2015 or later is considered current);
- ☐ The filing fee was not already paid in full; and
- ☐ There are no unpaid filing fees on a prior case.

- ❖ **Note:** If a new case is filed electronically and an application to pay the installments is requested, only the first installment can be paid online. Future balances must be paid by attorney check (no personal checks), money order, or cash at the Clerk's Intake Office where the case was filed.

If fees are due from a prior case, the Court will not allow payment of the filing fee in installments.