

Submitting a Change of Address [Electronic Filer]

Docketing Event

N/A

Negative Notice: N/A

Accompanying Orders: N/A

Code and Rule References:

N/A

Fee: N/A

Applicable Chapters: All

Implemented: 4/30/2019

Last Revision: 4/30/2019 10:04:01 AM

Description

Attorneys must maintain current contact information with the Court. The Court automated the process of updating account information when it created an on-line Change of Address form.

To effect a change of address (that does not involve a move from one firm to another), complete the form in the following link:

<http://pacer.flmb.uscourts.gov/cmecf/changeaddress.asp>.

This form should also be used to notify the Court of an attorney's name change or a firm name change (that does not involve the merger of multiple firms).

You are not required to file individual Notices of Change of Address in cases pending in this District. Once the notification of Change of Address is received, the Clerk's Office processes the change and makes an entry on the docket in each open case associated with the attorney who has requested the change.