

Application/Motion/Request for Payment of Administrative Expenses

Docketing Event

Bankruptcy > Motions/Applications/Objections > Application/Motion/Request for Payment of Administrative Expenses

Negative Notice: Yes, for Chapter 7 interim requests only.

Accompanying Orders: N/A

Code and Rule References:

[11 U.S.C. § 503](#)

[Fed. R. Bankr. P. 2002\(a\)\(6\) & \(h\)](#)

[Fed. R. Bankr. P. 9034](#)

[Local Rule 2002-4](#)

[Local Rule 3071-1](#)

[Local Rule 9013-1](#)

Fee: N/A

Applicable Chapters: 7, 11, 12, and 13

Implemented: 3/15/2019

Last Revision: 1/8/2025 11:12:54 AM

Description

Applications, motions, or requests seeking approval for payment of an administrative expense are most commonly filed to request compensation for the trustee, examiner, attorney, or accountant employed by the debtor or a trustee. However, there are numerous other types of administrative claims that may be made by creditors, which are outlined in 11 U.S.C. § 503.

Filing Checklist

Review the application/motion/request to determine if it:

- ☐ Is signed;
 - ☐ Contains the attorney's name and complete address and that it is consistent with the filing attorney's name and address in CM/ECF;
 - ☐ Is properly served and includes a proper certificate of service;
 - ☐ Is filed in a Chapter 7 case and is an interim request, that it contains negative notice with the correct language located on the first page;
 - ❖ **Note:** Response period is 21 days (plus an additional three days if any party was served by U.S. Mail).
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Forms

[Application for Payment of Administrative Expense](#)

[Application for Payment of Interim Administrative Expense](#)

[Order Approving Application for Payment of Administrative Expense](#)

[Order Approving Application for Payment of Interim Administrative Expense](#)