

Schedules, Statements, and Chapter 12 or 13 Plans (received after initial case filing)

Docketing Event

- Bankruptcy > Miscellaneous > Schedules (original schedules, individual schedules, or amended schedules)
 - Bankruptcy > Miscellaneous > Summary of Assets
 - Bankruptcy > Miscellaneous > Statement of Financial Affairs
 - Bankruptcy > Miscellaneous > Statement of Current Monthly Income/Mean Test Calculation – Chapter 7 (B122A-1 / B122A-2)
 - Bankruptcy > Miscellaneous > Statement of Current Monthly Income/Calculation of Disposable Income – Ch 13 (B122C-1 / B22C-2)
 - Bankruptcy > Miscellaneous > Statement of Current Monthly Income – Chapter 11 (B122B)
 - Bankruptcy > Miscellaneous > Statement of Intentions
 - Bankruptcy > Miscellaneous > Statement About Your Social Security Numbers
 - Bankruptcy > Plans, Disclosure Statements, and Related Matters > Chapter 13 Plan (Original plan only)
 - Bankruptcy > Plans, Disclosure Statements, and Related Matters > Chapter 12 Plan (Original plan only)
 - Bankruptcy > Miscellaneous > Statement Of Corporate Ownership
 - Bankruptcy > Miscellaneous > 20 Largest Unsecured Creditors
 - Bankruptcy > Miscellaneous > Statement of Operations for Small Business
 - Bankruptcy > Miscellaneous > Chapter 11 Case Management Summary
 - Bankruptcy > Miscellaneous > Certificate Of Credit Counseling
 - Bankruptcy > Miscellaneous > Certificate of Exigent Circumstances re: Credit Counseling
 - Bankruptcy > Miscellaneous > Equity Security Holders
 - Bankruptcy > Miscellaneous > Statement/Disclosure of Compensation of Attorney
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Negative Notice: N/A

Accompanying Orders: N/A

Code and Rule References:

[28 U.S.C. § 1746](#)

[Fed. R. Bankr. P. 1008](#)

[11 U.S.C. § 521](#)

[Fed. R. Bankr. P. 9011](#)

[Fed. R. Bankr. P. 1007](#)

[Local Rule 5005-1](#)

Fee: **\$34** if changes are made to schedules D, E, F, G or H (other than a change of address of a creditor or addition of an attorney for a creditor originally listed on the schedules or matrix with an address).

Applicable Chapters: 7, 11, 12, 13

Implemented: 10/26/17

Last Revision: 12/1/2023 9:33 AM

Description

This procedure is for filing schedules or statements after the initial filing of a bankruptcy case. Schedules and statements refer to the official forms filed by the debtor along with (or shortly after filing) the petition detailing the debtor's assets, liabilities, exemptions, executory contracts, current

income and expenditures, and parties jointly responsible (co-debtors) for the debtor's liabilities, and other financial information.

The statement of financial affairs comprises questions the debtor must answer in writing that summarizes the debtor's financial history, transactions and operations, sources of income, transfers of property, and lawsuits by creditors, among other information.

The statement of current monthly income evaluates income and expenses compared to the national averages. Depending on the chapter, this statement is used to identify presumptively abusive filings, plan commitment periods, plan payment amounts, and distribution amounts to creditors.

The statement of intention is a declaration made by a Chapter 7 debtor concerning plans for dealing with consumer debts secured by property of the estate. The statement of social security number requires the debtor to identify all social security numbers (and individual taxpayer identification numbers) by which the debtor may be identified.

Filing Checklist

- ☐ Ensure the most current forms are used.
- ☐ If you are filing a statement of social security number, statement of financial affairs, schedules A-J, summary of your assets, statement of monthly income, Chapter 12 plan, Chapter 13 plan, statement of intention, corporate ownership statement, Chapter 11 list of 20 largest creditors, Chapter 11 small business balance sheet, or Chapter 11 case management summary, ensure the document is signed.
 - ❖ **Note:** For schedules A-J and the summary of your assets, these documents do not have signature lines. Therefore, these documents must be filed with a declaration of schedules to be considered signed.
- ☐ If you are an attorney filing schedules D, E, F, G or H and you are adding additional creditors, executory contract entities, or a co-debtor from what was provided at the initial filing, ensure the notice of bankruptcy case was served on additional creditors and the Chapter 12 or 13 plan was served on additional creditors. Ensure the filing fee is paid. Ensure additional creditors, executory contract entities and co-debtors are uploaded/added to the matrix.
- ☐ The document is signed under penalty of perjury by the debtor;
 - ❖ **Note:** Verifications should comply with Fed. R. Bankr. P. 9011(e) and 28 U.S.C. § 1746.
- ☐ If you are a *pro se* party and are filing schedules D, E, F, G or H and you are adding additional creditors, executory contract entities, or a co-debtor from what was provided at the initial filing, ensure the filing fee is paid.
 - **Exception to the filing fee:** when a debtor is granted permission to proceed *in forma pauperis*, that debtor is not required to pay the fee for adding creditors, executory contract entities or co-debtors.
 - **Exception to the filing fee:** if no creditors were provided when the case was initially filed, no fee is required.