

FORMS ARE GENERIC SUGGESTIONS. PARTIES AND THEIR ATTORNEYS SHOULD REVISE THEM TO ADDRESS THE UNIQUE CIRCUMSTANCES OF EACH CASE.

UNITED STATES BANKRUPTCY COURT
MIDDLE DISTRICT OF FLORIDA
_____ DIVISION
www.flmb.uscourts.gov

In re)	
)	
,)	Case No. __: __ bk- _____ - ____
)	Chapter
Debtor.*)	
_____)	
)	
Plaintiff** ,)	
)	
vs.)	Adversary No. __: __ -ap- _____ - ____
)	
Defendant**.)	
_____)	

MOTION FOR ADMISSION OF _____ TO APPEAR PRO HAC VICE AND ATTACHED DESIGNATION OF LOCAL COUNSEL

[Insert Attorney First and Last Name], of [insert name of law firm] (“Movant”), pursuant to Local Rule 2090-1, moves this Court for admission to appear *pro hac vice*, in this and any related adversary proceedings, as counsel for [insert party’s name], and states as follows:

1. Movant is an attorney licensed to practice law and is a member of good standing of the state bar in [insert all states admitted to practice].

*All references to “Debtor” include and refer to both debtors in a case filed jointly by two individuals.
**All references to “Plaintiff” or “Defendant” shall include and refer to multiple plaintiffs or defendants.

Forms are generic suggestions. Parties and their attorneys should revise them to address the unique circumstances of each case.

2. Movant is also admitted to practice before and is in good standing with the United States District Court for the [insert all federal district courts].

3. Movant designates [insert name of local counsel], a resident Florida attorney, [insert name of local counsel's law firm], who is qualified to practice in this Court and who consents to designation as local counsel. Local counsel's written designation and consent to act is attached as Exhibit A.

4. Movant certifies that [insert applicable pronoun, e.g. he, she, they] has never been disbarred and is not currently suspended from the practice of law in the State of [insert all states admitted to practice] or any other state, nor from any United States Bankruptcy Court, District Court, or Court of Appeals.

5. Movant certifies that [insert applicable pronoun, e.g. he, she, they] has not previously moved for admission *pro hac vice* to appear in a proceeding in the United States District Court for the Middle District of Florida, except as follows: [insert any relevant information]

6. Movant certifies further that [insert applicable pronoun, e.g. he, she, they] will make [insert applicable pronoun, e.g. himself, herself, themselves] familiar with and shall be governed by the local rules of this Court, the rules of professional conduct, and all other requirements governing the Middle District of Florida District Court and the [insert division name/] Division of the United States District Court.

7. Within fourteen days from the date of an order granting this motion, Movant shall pay to the Clerk of the United States District Court for the Middle District of Florida an Attorney Special Admission Fee in the amount of \$150.00 accompanied by a copy of the Court's order.

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Upon payment of the fee, Movant shall file a Notice of Compliance with the Clerk of the United States Bankruptcy Court.

WHEREFORE, Movant respectfully requests entry of an order authorizing [insert applicable pronoun, e.g. his, her, their] admission to practice and represent [insert party's name] in this and any related adversary proceedings.

Dated: [insert date].

/s/ Signature
Attorney Name
Attorney Bar No.
Attorney E-Mail
Attorney Address
Attorney Phone Number
Attorney for [insert name of client]

PROOF OF SERVICE

A true and correct copy of the foregoing has been sent by either electronic transmission or U.S. Mail on _____ to:

/s/ Signature
Attorney Name
Attorney Bar No.
Attorney E-Mail
Attorney Address
Attorney Phone Number
Attorney for [insert name of client]

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Debtor.*)	
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)	
)	
Plaintiff*,)	
)	
vs.)	Adversary No. __: __ -ap- _____ - ____
)	
)	
Defendant*.)	
_____)	

WRITTEN DESIGNATION AND CONSENT TO ACT AS LOCAL COUNSEL

I, [insert name of local counsel], an attorney qualified to practice in this Court, consent to designation as the local attorney for [insert name of attorney seeking to appear *pro hac vice*], and agree to serve as designee with whom the Court and opposing counsel may readily communicate regarding the conduct of this case and any related proceedings, and upon whom papers shall be served.

/s/ Local Counsel Name
Florida Bar No.
Law Firm Name

*All references to “Debtor” include and refer to both debtors in a case filed jointly by two individuals.
*All references to “Plaintiff” include and refer to multiple plaintiffs.
*All references to “Defendant” include and refer to multiple defendants.

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Address
Telephone:
Facsimile:
Email

Local Counsel to [insert name]

PURSUANT TO LOCAL RULE 1001-2(g)(3) REGARDIING SIGNATURES, [INSERT NAME OF FILING ATTORNEY] ATTESTS THAT CONCURRENCE IN THE FILING OF THIS PAPER HAS BEEN OBTAINED.

PROOF OF SERVICE

A true and correct copy of the foregoing has been sent by either electronic transmission or U.S. Mail on _____ to:

/s/ Signature
Attorney Name
Attorney Bar No.
Attorney E-Mail
Attorney Address
Attorney Phone Number
Attorney for [insert name of client]