

**FORMS ARE GENERIC SUGGESTIONS. PARTIES AND THEIR ATTORNEYS SHOULD REVISE THEM TO ADDRESS THE UNIQUE CIRCUMSTANCES OF EACH CASE.**

**NOTE: FOR USE IN CASES FILED ON OR AFTER 8/1/2020**

UNITED STATES BANKRUPTCY COURT  
MIDDLE DISTRICT OF FLORIDA  
\_\_\_\_ DIVISION  
[www.flmb.uscourts.gov](http://www.flmb.uscourts.gov)

In re \_\_\_\_\_,  
Debtor\*.  
\_\_\_\_\_ )  
 )  
 ) Case No. \_\_\_-bk-\_\_\_-\_\_\_  
 ) Chapter 13  
 )  
 )

**APPLICATION FOR ADMINISTRATIVE  
EXPENSE CLAIM FOR ATTORNEY FOR DEBTOR**

NOTICE OF OPPORTUNITY TO  
OBJECT AND REQUEST FOR HEARING

If you object to the relief requested in this paper you must file a response with the Clerk of Court at (address) [and, if the moving party is not represented by an attorney, mail a copy to the moving party at (address)] within (number) days from the date of the attached proof of service, plus an additional three days if this paper was served on any party by U.S. Mail.

If you file and serve a response within the time permitted, the Court will either notify you of a hearing date or the Court will consider the response and grant or deny the relief requested in this paper without a hearing. If you do not file a response within the time permitted, the Court will consider that you do not oppose the relief requested in the paper, and the Court may grant or deny the relief requested without further notice or hearing.

You should read these papers carefully and discuss them with your attorney if you have one. If the paper is an objection to your claim in this bankruptcy case, your claim may be reduced, modified, or eliminated if you do not timely file and serve a response.

\* All references to "Debtor" include and refer to both debtors in a case filed jointly by two individuals.

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Debtor's counsel [name] ("Applicant") requests an administrative expense claim under 11 U.S.C. § 503(b) and represents:

1. Debtor's Chapter 13 was filed on [date]. On \_\_\_\_\_, 20\_\_, the case was [dismissed/converted to Chapter 7] prior to confirmation.

2. Prior to filing the Chapter 13 case, Applicant and Debtor signed a fee agreement providing for a flat fee of \$\_\_\_\_\_. Applicant received a prepetition retainer of \$\_\_\_\_\_, leaving \$\_\_\_\_\_ unpaid.

3. Prior to the dismissal, Applicant performed these services:

- \_\_\_ Debtor Consultation(s) and Conferences and Communications with Debtor
- \_\_\_ Collection, Review and Submission of Required Financial Documents of Debtor
- \_\_\_ Preparation and Filing of Petition
- \_\_\_ Preparation and Filing of Schedules
- \_\_\_ Preparation and Filing of Statement of Financial Affairs
- \_\_\_ Preparation and Filing of Amended Schedules
- \_\_\_ Preparation and Filing of Chapter 13 Plan
- \_\_\_ Review of Claims Register and Proofs of Claim
- \_\_\_ Preparation and Filing of Motion(s) to Determine Secured Status or Avoid Liens (Doc. Nos. xx)
- \_\_\_ Preparation and Filing of Amended Chapter 13 Plan
- \_\_\_ Preparation and Filing of Objections to Claim(s)
- \_\_\_ Preparation and Filing of Responsive Pleadings (Doc. Nos. xx)
- \_\_\_ Preparation and Attendance at Pre-confirmation Preliminary Hearings
- \_\_\_ Preparation and Attendance at Pre-confirmation Evidentiary Hearings
- \_\_\_ Preparation and Attendance at Confirmation Hearing
- \_\_\_ Other \_\_\_\_\_

4. In addition, Applicant incurred these expenses: [itemize].

Wherefore, Applicant requests an administrative expense claim for attorney's fees of \$\_\_\_\_\_ and costs of \$\_\_\_\_\_ for a total administrative expense claim under 11 U.S.C. § 503(b) of \$\_\_\_\_\_.

Dated: [insert date].

\_\_\_\_\_  
/s/ Signature  
Attorney Name  
Attorney Bar No.

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Attorney E-Mail  
Attorney Address  
Attorney Phone Number  
Attorney for [insert name of client]

**PROOF OF SERVICE**

A true and correct copy of the foregoing has been sent by either electronic transmission or U.S. Mail on \_\_\_\_\_ to:

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/s/ Signature  
Attorney Name  
Attorney Bar No.  
Attorney E-Mail  
Attorney Address  
Attorney Phone Number  
Attorney for [insert name of client]